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# *Minutes of the Borough Council Zelienople, PA*

1/28/2019

7:30 PM Council-Workshop

MasterID:

639

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The January 28, 2019 Council Meeting of the Zelienople Borough Council was called to order at 7:30 PM by Council Vice-President Andrew Mathew III in the Council Chambers located at 111 W New Castle St., Zelienople, PA 16063. In attendance were and Council Members, Ralph Geis, Mary Hess, Doug Foyle, Marietta Reeb, and Mayor Thomas Oliverio. Council President Allen Bayer was not present.

Borough Manager Don Pepe, Police Chief Jim Miller, Solicitor Bonnie Brimmeier, Borough Engineer Tom Thompson, Shelly Kaltenbaugh Code Enforcement / Zoning Officer were also present.

## PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Gregg Semel

## VISITORS

Dan Fritch  
Jennifer Gilliland Vanasdale  
Phil Tsometter  
Mathew Edwards  
J.W. Johnson, Press

There were other persons in attendance, but they did not sign in to identify themselves.

Mr. Fritch spoke to say thanks for the underground power hook ups that were made free by the borough on the Main Street project.

He also proposed a study to see if Flower Pots can be used in the project area. Council agreed to have a study done.

Jennifer Gilliland Vanasdale introduced herself as a candidate for Butler County Judge Court for Common Pleas.

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## CONSENT AGENDA:

A motion was made by Mr. Semel, second by Mr. Geis to approve the Minutes of the January 14, 2019 Council Meeting

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Motion carried 6-0.

## OLD BUSINESS:

### CONSIDER ADOPTION OF PROPOSED ORDINANCE #863-18 FOR A GENERAL OBLIGATION NOTE TO INCREASE BOROUGH INDEBTEDNESS FOR \$1,200,000 FOR UTILITY INFRASTRUCTURE IMPROVEMENTS

A motion was made by Mr. Geis and seconded by Mrs. Reeb to adopt proposed Ordinance # 863-18, for a general obligation note to increase borough indebtedness for \$1,200,000 for utility infrastructure improvements and submitting documentation to the Department of Community and Economic Development for approval.

Motion carried 6 - 0

## NEW BUSINESS:

### CONSIDER REQUEST FOR APPROVAL TO ATTEND THE 2019 GOVERNMENT FINANCE OFFICERS ASSOCIATION OF PENNSYLVANIA (GFOA-PA) ANNUAL CONFERENCE

A motion was made by Mr. Geis and seconded by Mrs. Hess to approve Jill Stedina to attend the annual GFOA Conference on April 28 –May 1, 2019. Including the cost of \$400 (after March 15th \$425), plus room, food and travel. Room rate is \$129 per night plus occupancy tax.

Motion carried 6 - 0

### CONSIDER REQUEST TO APPROVE PROPOSED RESOLUTION # 404-19 TO ALLOW THE HARMONY FIRE DISTRICT TO ERECT A BANNER SIGN AT THE 4 CORNER PARK FOR THEIR CAR RAFFLE CAMPAIGN, TO SELL TICKETS FOR THIS RAFFLE ON MAIN STREET AND TO APPROVE THE USE OF A SANDWICH BOARD SIGN FOR THIS EVENT

A motion was made by Mr. Foyle and seconded by Mr. Geis to:

- To approve the selling of tickets on Main Street for the car raffle
- To approve Resolution # 404-19, this would allow the HFD to erect a 3 foot by 36-foot Banner Sign at Grandview Avenue and Main Street advertising its Car Raffle Campaign. This Banner sign may remain in place from May 13, 2019 to no later than September 30, 2019.

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- To approve the use of a sandwich board sign that meets borough standards.

A full and true copy of Resolution #404-19 can be found in the Resolution Book.

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Borough Manager

Motion carried 6-0

## CONSIDERATION FOR PAY ESTIMATE #3 TO THE WINTER MATERIAL STORAGE BUILDING PROJECT

A motion was made by Mr. Semel and seconded by Mr. Foyle to approve Golon, Inc.'s Pay Estimate No. 3 in the amount of \$21,900.00.

Motion carried 6 - 0

## OTHER BUSINESS:

## COUNCIL REQUEST FOR INFORMATION

Council reviewed the request for information list as provided in the agenda and updated items as deemed necessary.

## CONSIDER HUMAN RESOURCES COMMITTEE (HRC) RECOMMENDATION FOR 2019 NON- BARGAINING UNIT SALARY INCREASE POOL

A motion was made by Mr. Geis and seconded by Mrs. Hess to approve the Human Resources Committee (HRC) recommendation of a 2.75% salary increase pool for 2019 for the Non-Uniformed employees. Salary increases resulting from the personnel evaluation process will be distributed from this percentage pool.

Motion carried 6 - 0

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## MONTHLY COMMITTEE REPORTS

Mrs. Hess:

- Main St. Revitalization: Noted there are plans for new Main. St. events

Mr. Semel:

- COG- No report
- Main Street Revitalization - No additional report
- Airport Authority - No report
- IT - No report

Mr. Geis:

- Electric: - No report
- Bldg. / Finance: - No report
- Pension: - No report

Mr. Foyle:

- Pension Committee: - No report
- Library: - Noted library fund raising events

Mrs. Reeb:

Safety Committee: - noted staff voted new officers for the committee

Historical Society: - No report

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Shared Services: - No report

Mr. Mathew:

Water Comm.: - No report

EMA: - Reported on the examination of more options for a restructured EMA

Fire Dept. Liaison: - No report

Shared Services: - No report

Mr. Bayer:

Not present

Mayor Oliverio:

- No report

Borough Manager:

- Requested council to submit their State Ethics Commission statements
- Phase II RACP grant is completed and ready to be submitted to the State
- Will proceed with a new Borough Map program

Chief Miller:

- No report

Public Works Director:

- Not present

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Solicitor:

- Requested an executive session on a litigation matter

Engineer:

- No report

Zoning & Codes Officer:

- Reported on the last Planning Commission meeting
- Also noted ideas on how to improve design standards for Main Street

Council took a short break at 8:06 pm and went into Executive Session at 8: 15 pm. The meeting reconvened at 8:27 PM

Being no further business Vice President Mathew closed the meeting at 8:27 PM.

ATTEST:

\_\_\_\_\_  
Borough Manager

\_\_\_\_\_  
Council Vice President

Approved by me this \_\_\_\_\_ day of \_\_\_\_\_, 2019.

\_\_\_\_\_  
Mayor